



## TCT ON TOUR

TCT On Tour brings live theater, great literature, life connections, song, dance and drama right to your venue for your audiences to enjoy! Our productions travel to schools, theaters, national venues and community facilities of all kinds.

Discounts available when booking additional shows at the same location. *Please call for pricing.*

### THINKING ABOUT BOOKING A TCT ON TOUR SHOW?

TCT On Tour offers a unique theatrical experience—brought right to your site! To give you a better idea of what to expect on the day our actors arrive, please see below.

### TECHNICAL REQUIREMENTS

#### SPACE REQUIREMENTS

- Minimum size of stage: 20 feet deep, 20 feet wide, 12 foot ceiling height (Call 513-569-8080 x20 concerning spaces with smaller dimensions).

#### SOUND REQUIREMENTS

- TCT On Tour travels with its own sound system, including wireless microphones.
- An electrical outlet near the performance space is required.
- If you would like us to patch into your sound system, please have a technician available.

#### LIGHTING REQUIREMENTS

- Warm lighting wash on the stage or day lighting.

#### STUDY GUIDES

- Complimentary study guides are available at [www.thechildrenstheatre.com/for-educators/study-guides](http://www.thechildrenstheatre.com/for-educators/study-guides) prior to the performance.
- We encourage you to share this link with participating teachers and/or parents.
- Using the study guide will greatly enhance the performance for children and families.

#### ARRIVAL

- Our actors will arrive approximately one (1) hour before the performance start time.
- Please have your performance space available for set-up upon our arrival.
- TCT On Tour travels in a special TCT On Tour cargo van which contains everything—and everyone—needed for the show.
- Our Tour Manager will ask for the school contact upon arrival.
- Please direct the actors to the door most easily accessible to the performance space for unloading. It should be clear of all obstacles, such as parked cars.

#### LOAD-IN

- All actors will begin the load-in process. This generally takes 20-40 minutes, depending on the nature of your venue.
- If you have crew members to assist, we thank you!
- If there is a freight elevator, side door, or other specific route that would make loading in more convenient for you or the actors, please let the Tour Manager know.
- Once the set and props have been unloaded, the actors will assemble the set, do a sound check, set their props, and change into costume.
- Actors should be complete with setup and sound check approximately 20 minutes before performance start time.

#### DRESSING AREAS

- We require one to two dressing areas. Areas may include formal dressing rooms, restrooms set aside from the public, clinics, locker rooms or the like.

#### SEATING

- Our actors are trained to adapt to each performance space, be it a theater, recreation center, multi-purpose room, etc., and you may work with them to decide where the audience will sit.
- Please allow enough time to seat the audience so that the actors may begin the performance at the agreed upon time.

#### SHOWTIME

- The runtime of each TCT On Tour show ranges 45 to 60 minutes including Q & A.
- If there are house lights, please raise them after the curtain call.

#### ADDITIONAL REQUIREMENTS

- No flash photography during the performance.
- Use of recording devices and/or videotaping is not permissible, without clearing it with the TCT On Tour office.
- In any and all promotional materials please list us as TCT On Tour: A Division of The Children's Theatre of Cincinnati. The use of our logo is encouraged whenever possible.
- Our actors will make a general statement at the top and at the close of the show thanking TCT On Tour's season and presenting sponsors.
- Full payment is required on or before the day of the performance and may be mailed to our office or given to the Tour Manager.
- It is the actors' responsibility to ensure our set, equipment, etc., is reloaded into the van securely, but again, if you have crew members to assist, we appreciate the help!

**TO BOOK A SHOW: 877.233.8282 x20 or [violet.webster@tctcincinnati.com](mailto:violet.webster@tctcincinnati.com)**